



[Hiring Manager's Name]
[Hospital Address]
[City, State, Zip Code]
[Telephone Number]
[Hiring Manager's Email]

Ms. Jessica Nicole Frady, BSN, RN

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[Date]

Dear [Mr./Mrs./Ms.] [Hiring Manager's Surname],

As a recent nursing graduate, I'm excited to submit my application for the [Position] at your reputable hospital. I'm confident my passion for excellent patient care and improving lives will make me a strong addition to your team and an immediate asset at [Hospital].

Through North Carolina Central University (NCCU), I had the opportunity to gain clinical experience at the Bureau of Prisons - Federal Medical Center Butner, WakeMed Health & Hospital, Duke University Children's Hospital, UNC WakeBrook Behavioral Health Facility, Durham County Health Department (Elementary School Nurse). While there, I enjoyed making a positive impact on quite a few patients and their families. Moreover, I've proven my dedication to building a nursing career through the following:

- Earning a Bachelor of Science in Nursing degree, graduating Cum Laude.
- A member of NCCU's Pi Sigma Chapter of Sigma Theta Tau International Honor Society for Nursing.
- Elected as NCCU's Student Nurses' Association Secretary.
- A member of NCCU's Nursing Evaluation Outcome Committee.
- A member of NCCU's Helen Miller Task Force and participated in presenting individual and collaborative work at NCCU Department of Nursing's Annual Helen S. Miller Lectureship & Luncheon.

Ultimately, I'm confident my training, dedication, and hands-on experience with patient care makes me an ideal fit for the [Position] at [Hospital].

Please find attached a detailed account of my clinical experience and skills. I look forward to meeting with you to discuss the position further. You may reach me by phone at **(919) 429-9190** or via email at **contactme@jessicafrody.com** to arrange an interview.

Thank you for taking the time to review my application.

Jessica Frady, BSN, RN